

**LINWOOD COMMON COUNCIL
CAUCUS AGENDA
October 25, 2017
6:00 P.M.**

**NOTICE OF THIS MEETING HAS BEEN PUBLISHED
IN ACCORDANCE WITH THE REQUIREMENTS OF
THE OPEN PUBLIC MEETINGS ACT.**

1. Roll Call Mayor DePamphilis __ Mr. Beinfest _____ Mrs. DeDomenicis _____
 Mr. Ford _____ Mr. Gordon _____ Mr. Heun _____
 Mr. Matik _____ Mr. Paolone _____
- Also Present: Mr. Youngblood _____ Mrs. Napoli _____ Mr. Polistina _____
2. Approval of Minutes Without Formal Reading
3. Mayor's Report
4. Councilman Beinfest
 A. Neighborhood Services
5. Councilwoman DeDomenicis
 A. Public Works
6. Councilman Ford
 A. Planning & Development
 1. Ordinance amending Chapter 119 UCC fees to add mechanical subcode fee – final reading
 2. Resolution authorizing the release of performance guarantee and a reduction in professional escrow fees for Block 161, Lot 1 (Crown Bank)
 3. Resolution honoring Mainland Youth Lacrosse Club U-14 Team
 4. Resolution approving a temporary banner over Shore Road for the Farmers Market
7. Councilman Gordon
 A. Engineering
 1. Resolutions approving requests for Hardship Exceptions from a Road Opening Moratorium for 5 E. Monroe Avenue and 104 Country Club Drive
 2. Resolution approving a final Change Order with Arawak Paving with regard to the Hamilton Avenue et al resurfacing project
8. Councilman Heun
 A. Public Safety
9. Councilman Matik
 A. Revenue & Finance
 1. Resolution authorizing payment of accrued time off to Patrolman Brandon Settle
10. Council President Paolone
 A. Administration
 1. Resolution authorizing the issuance of a Bingo License to Our Lady of Sorrows Church
 2. Resolution authorizing the issuance of a Raffle License to Our Lady of Sorrows Church
11. Mr. Youngblood

Linwood Common Council
Agenda of Regular Meeting
10/25/2017
Page 2

APPROVAL OF BILL LIST: \$

MEETING OPEN TO THE PUBLIC

FINAL REMARKS BY MAYOR AND COUNCIL

ADJOURNMENT

Resolution

City of Linwood, New Jersey
No. 168, 2017

A RESOLUTION HONORING THE MAINLAND YOUTH LACROSSE CLUB U-14 TEAM

WHEREAS, the following individuals are members of the Mainland Youth Lacrosse Club U-14 Team: Justin Barretta, Nick Diez, Harrison Gillman, William Keiter, Anthony Medina, Luke Meister, Riley Mosteck, McKenzie Murphy, Colin Ogborn, Sam Phillips, Erik Ruane, Sebastian Tobias, Sam Walsh, Gavin Weis, Zak Wiluski; and

WHEREAS, the Mainland Youth Lacrosse Club U-14 Team is coached by Todd Phillips and Jerry Meister; and

WHEREAS, the Mainland Youth Lacrosse Club U-14 Team won the Jersey Shore Youth Lacrosse League completing their overall season with a record of 19 wins, and 0 losses; and

WHEREAS, the Mainland Youth Lacrosse Club U-14 Team has brought substantial recognition to the members thereof, their coaches, families, and the City of Linwood as a result of their outstanding efforts and achievements;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Common Council of the City of Linwood, on behalf of all of the citizens of Linwood, congratulate, acknowledge and commend the Mainland Youth Lacrosse Club U-14 Team and its Coaches on their notable achievements.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing Resolution was unanimously adopted at a Regular Meeting of the Linwood City Council this 25th day of October 2017.

Richard L. DePamphilis, III, Mayor

Elliot C. Beinfest

Stacy DeDomenicis

Eric Ford

Todd Gordon

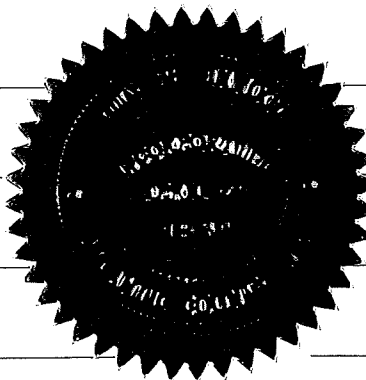
Brian Heun

Darren Matik

Ralph A. Paolone, Council President

Joseph L. Youngblood, Jr., City Solicitor

Leigh Ann Napoli, Municipal Clerk



RESOLUTION No. 161, 2017

A RESOLUTION APPROVING A REQUEST FOR A HARDSHIP EXCEPTION FROM ROAD OPENING MORATORIUM FOR BLOCK 110, LOT 3.02 LOCATED AT 5 E. MONROE AVENUE IN THE CITY OF LINWOOD

WHEREAS, Michael Pepper submitted a Request for a Hardship Exception from Road Opening Moratorium for Block 110, Lot 3.02 located at 5 E. Monroe Avenue in the City of Linwood in accordance with the Code of the City of Linwood, Chapter 241, Section 11; and

WHEREAS, the Applicant is seeking the Exception so that utilities can be provided by way of road openings to a new single family residence to be constructed on said property; and

WHEREAS, the Request for a Hardship Exception has been considered by the Common Council of the City of Linwood at a Public Hearing held on September 27, 2017; and

WHEREAS, there will be two 2'x 4' openings, a driveway (estimated as a 20' wide curb cut), curbing (106' of curbing) and sidewalks; and

WHEREAS, the Common Council is desirous of approving said Request;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that the Request for a Hardship Exception from the Road Opening Moratorium for Block 110, Lot 3.02 located at 5 E. Monroe Avenue in the City of Linwood submitted by Michael Pepper is hereby approved.

BE IT FURTHER RESOLVED, that the Applicant shall comply with all provisions of the Code of the City of Linwood for the street opening, more specifically Chapter 241, Section 11(C) Roadway Restoration of the Code of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 25th day of October, 2017.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 25th day of October, 2017.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

Michael Pepper
5 E. Monroe Avenue
Linwood, New Jersey 08221

September 12, 2017

To Whom It May Concern;

PLEASE TAKE NOTICE: I, Michael Pepper currently have a home under construction at 5 E. Monroe Avenue, Linwood; Block 110 Lot 3.02. Monroe Avenue is currently under a moratorium which does not expire until 2021. I have requested a hardship opening of the street directly in front of my new home for the installation of utilities (estimated as 2 – 2' x 4' openings), a driveway (estimated as a 20' wide curb cut), curbing (106' of curbing) and sidewalks. The location of the proposed street opening is 5 E. Monroe Avenue, Linwood, New Jersey. This matter will be heard by the Linwood City Council on Wednesday, September 27, 2017 at 6:00pm in the Linwood City Hall, 400 Poplar Avenue, Linwood, New Jersey; at which time and place you may appear either in person or by agent or attorney to present any objections you may have to the granting of the relief sought in the application.

This notice is being sent to you by the applicant (Michael Pepper) by order of the Linwood City Council.

A handwritten signature in black ink, appearing to read 'M. Pepper', is written over a faint, larger version of the same signature.

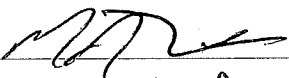
Michael Pepper

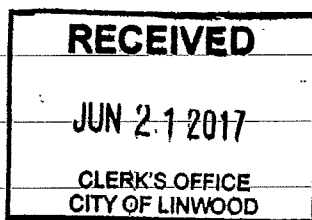
cc: Leigh Ann Napoli, Municipal Clerk

To whom it may concern

I am writing this letter to apply for a Hardship for street opening permit. We are building a new house at 5 East Monroe Ave and we need to connect to sewer water and gas connections.

Thank You


Michael Pepper
289-5794



Michael Pepper
5 E. Monroe Avenue
Linwood, New Jersey 08221

September 12, 2017

To Whom It May Concern;

PLEASE TAKE NOTICE: I, Michael Pepper currently have a home under construction at 5 E. Monroe Avenue, Linwood; Block 110 Lot 3.02. Monroe Avenue is currently under a moratorium which does not expire until 2021. I have requested a hardship opening of the street directly in front of my new home for the installation of utilities (estimated as 2 – 2' x 4' openings), a driveway (estimated as a 20' wide curb cut), curbing (106' of curbing) and sidewalks. The location of the proposed street opening is 5 E. Monroe Avenue, Linwood, New Jersey. This matter will be heard by the Linwood City Council on Wednesday, September 27, 2017 at 6:00pm in the Linwood City Hall, 400 Poplar Avenue, Linwood, New Jersey; at which time and place you may appear either in person or by agent or attorney to present any objections you may have to the granting of the relief sought in the application.

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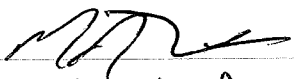
Michael Pepper

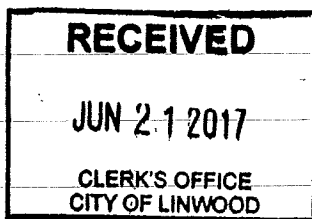
cc: Leigh Ann Napoli, Municipal Clerk

To whom it may concern

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Thank you


Michael Pepper
289-5794



ORDINANCE NO. 9, 2017

AN ORDINANCE AMENDING CHAPTER 119 CONSTRUCTION CODES, UNIFORM, SECTION 119-3 FEES OF THE CODE OF THE CITY OF LINWOOD AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT HEREWITH.

BE IT ORDAINED, by the Common Council of the City of Linwood, County of Atlantic and State of New Jersey as follows:

SECTION 1: Chapter 119 Construction Codes, Uniform, Section 119-3 Fees, is hereby amended to reflect the following revisions:

F. The mechanical subcode fee shall be for all heat conversions on existing R-3, R-4, and R-5 single family dwellings and for installation of mechanical equipment in existing R-3, R-4, and R-5 single family dwellings only. A flat fee shall be \$175.

G. In order to provide for the training, certificate and technical support programs required by the Uniform Construction Code Act and the regulations, the enforcing agency shall collect, in addition to the fees specified above, a surcharge fee of \$0.00371 per cubic foot of volume of new construction and a surcharge fee of \$1.90 per \$1,000 for alterations, repairs, minor work, renovations, etc. The minimum permit surcharge fee shall be \$1. Said surcharge fee shall be remitted to the Department of Community Affairs on the dates as set forth in the Uniform Construction Code.

H. The enforcing agency shall and is permitted by the Uniform Construction Code to collect a fifteen-percent surcharge on any permits that would involve an off-site or third-party inspection agency. The enforcing agency shall report annually the total surcharge fee collected.

I. All fees and charges will be rounded off to the nearest dollar as permitted by the Uniform Construction Code. For example: \$1.01 shall be rounded off to equal \$1, and \$1.51 shall be rounded off to equal \$2.

J. Waiving of construction permit and enforcing agency fees for work done to promote accessibility by disabled persons. In accordance with N.J.S.A. 52:27D-126e, no person shall be charged a construction permit surcharge fee or enforcing agency fee for any construction, reconstruction, alteration or improvement designed and undertaken solely to promote accessibility by disabled persons to an existing public or private structure or any of the facilities therein. Additionally, a disabled person, or a parent or sibling of a disabled person, shall not be required to pay any municipal fee or charge in order to secure a construction permit for any construction, reconstruction, alteration or improvement which promotes accessibility to his own living unit.

SECTION 2: All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

SECTION 3: Should any sentence, clause, sentence, phrase or provision of this ordinance be declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not affect the remaining portions of this ordinance.

SECTION 4: This ordinance shall take effect upon its final passage, publication and adoption in the manner prescribed by law.

<i>FIRST READING:</i>	<i>October 11, 2017</i>
<i>PUBLICATION:</i>	<i>October 16, 2017</i>
<i>PASSAGE:</i>	<i>October 25, 2017</i>

The within Ordinance was introduced at a meeting of the Common Council of the City of Linwood, County of Atlantic and State of New Jersey held on, October 11, 2017 and will be further considered for final passage after a public hearing thereon at a meeting of said Common Council on October 25, 2017.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

RESOLUTION No. 169, 2017

A RESOLUTION AUTHORIZING THE CITY OF LINWOOD TO RELEASE THE PERFORMANCE GUARANTEE AND REDUCE THE PROFESSIONAL ESCROW FEES WITH REGARD TO BLOCK 161 LOT 1 (CROWN BANK) IN THE CITY OF LINWOOD

WHEREAS, the City of Linwood has received a recommendation from the Linwood Planning Board to grant a release of the Performance Guarantee on file with the City with regard to Block 161 Lot 1; and

WHEREAS, the request is based upon an inspection and recommendation of the Planning Board Engineer in accordance with correspondence of October 17, 2017 from the Planning Board Secretary, a copy of which is attached hereto; and

WHEREAS, the Planning Board has approved the recommendation for release at its regular meeting on October 16, 2017 conditioned upon the developer contemporaneously posting a maintenance bond for two years equal to 15% of the original cost of improvements; and

WHEREAS, the Planning Board also recommended a reduction and return of the professional escrow fees in the amount of \$6,598.00 leaving a balance of \$500.00;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood, that the Performance Guarantee in the amount of \$247,772.00 with regard to Block 161 Lot 1 be and is hereby released in full conditioned upon the developer posting a maintenance bond in the amount of \$30,965.25 for a period of two years.

BE IT FURTHER RESOLVED, that the professional escrow fees be reduced in the amount of \$6,598.00 leaving a balance of \$500.00.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 25th day of October, 2017.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 25th day of October, 2017.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

City of Linwood

Planning Board
400 Poplar Avenue
Linwood, New Jersey 08221-1899
Telephone (609) 926-7971



October 17, 2017

Leigh Ann Napoli
City Clerk
Linwood City Hall
400 Poplar Ave.
Linwood, NJ 08221

Dear Ms. Napoli

Ref: Crown Bank
Bl. 161, lot 1
Site Plan of 9/16/2012

Please have City Council authorize release of the bond guaranteeing development and completion of the above referenced site plan. The Planning Board approved this recommendation at their meeting of October 16, 2017. This action was based upon the inspection and recommendation of the Planning Board engineer. His letter recommending is attached. The bond to be released is in the amount \$247,772.00. Note that this recommendation is expressly conditioned upon the posting of a two year maintenance bond in the amount \$30,965.25.

The Planning Board also recommends a reduction and return of the professional escrow posting for this development. Said reduction to be in the amount \$6,598.00. This leaves a balance of \$500.00 maintained for final release. An accounting is attached.

Thank you for your attention.

Sincerely,

A handwritten signature in blue ink that reads "Joseph Breidenstine".

Joseph Breidenstine
Secretary, Linwood Planning Board

Cc: Kenneth Megnin
Samantha Meranta

POLISTINA
Associates, LLC
Engineers & Planners

*Civil / Municipal Engineering
Site Plan and Subdivision Design
Surveying
Land Use Planning
Water and Wastewater Design
Environmental Consulting
Inspection / Construction Management*

*Vincent J. Polistina, PE, PP, CME
Craig R. Hurless, PE, PP, CME*

September 28, 2017

Chairman Roger Steedle & Members
Linwood Planning Board
City of Linwood
400 Poplar Avenue
Linwood, NJ 08221

**Re: Acceptance of Improvement & Maintenance Guarantee Recommendation
Crown Bank Remediation Work (URS)
Block 161, Lot 1
PA No. 7500.66**

Dear Chairman Steedle & Members:

As per the developer's request, Polistina & Associates (PA) has completed the final inspection of site improvements at the above referenced project to verify all necessary improvements have been completed.

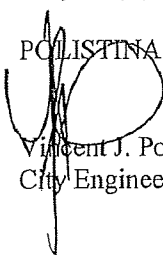
All improvements included in the above referenced performance guarantee have been satisfactorily completed and PA recommends final acceptance of the project and release of the guarantee subject to the following:

- In accordance with N.J.S.A. 40:55D53a.(2), it is recommended that the developer be required to post a maintenance guarantee for a period not to exceed two (2) years after final acceptance of the project in an amount of 15% of the total cost of the improvements. A maintenance guarantee in the amount of \$30,965.25 is required prior to the release of the performance guarantee.
- Our final invoice for this work will total \$420.00. The City should retain this amount along with an additional \$500.00 (total \$920.00) to cover the costs for the final inspection and release of the maintenance guarantee. The remaining inspection escrow can be released.

If you should have any questions or require additional information, please feel free to call.

Very truly yours,

POLISTINA & ASSOCIATES


Vincent J. Polistina, PE, PP, CME
City Engineer

RESOLUTION No. 170, 2017

A RESOLUTION AUTHORIZING PAYMENT OF ACCRUED TIME OFF TO PATROLMAN
BRANDON SETTLE

WHEREAS, Brandon Settle is an employee of the Linwood Police Department; and

WHEREAS, Brandon Settle has been out of work due to a work related injury since September 14, 2017; and

WHEREAS, Captain John Hamilton is requesting that Brandon Settle be paid for the eighty-one hours of accumulated time that was accrued prior to his injury; and

WHEREAS, City Council is desirous of authorizing payment of same;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood, that the Chief Financial Officer of the City of Linwood be and hereby is authorized, empowered and directed to issue a check from the City of Linwood in the amount of \$2,101.79, to Brandon Settle, 300 Frances Avenue, Linwood, NJ 08221 with regard to the eighty-one hours of accumulated time off.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 25th day of October, 2017.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 25th day of October, 2017.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

RESOLUTION No. 171, 2017

A RESOLUTION APPROVING CHANGE ORDER NO. 2-FINAL WITH ARAWAK PAVING COMPANY, INC. WITH REGARD TO THE HAMILTON AVENUE ET AL. RESURFACING IN THE CITY OF LINWOOD

WHEREAS, Change Order No. 2-Final with Arawak Paving Company, Inc. with regard to the Hamilton Avenue et al. Resurfacing has been submitted for review and approval; and

WHEREAS, recommendations have been made to authorize the Change Order which will result in an increase of the total contract price in the amount of \$10,278.72 in accordance with the attached Change Order incorporated herein and made part hereof;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that Change Order No. 2-Final with Arawak Paving Company, Inc. regarding the Hamilton Avenue et al. Resurfacing be and is hereby authorized and approved;

BE IT FURTHER RESOLVED, by the Common Council of the City of Linwood that the Mayor be and is hereby authorized and directed to execute Change Order No. 2-Final with regard to the above referenced project.

BE IT FURTHER RESOLVED, that this Resolution is contingent upon a Certification of Availability of Funds from the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 25th day of October, 2017.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 25th day of October, 2017.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

Memo

To: Mayor and Members of Council
From: Anthony Strazzeri, CFO
CC: Leigh Ann Napoli, RMC, CMR, MPA, City Clerk
Date: 10-18-17
Re: Availability of Funds-Hamilton, Adams and Grant Ave Paving Change Order #2

Pursuant to 40A: 4-57, I hereby certify that sufficient funds in the amount of \$10,278.72 are available under the 2016 NJDOT Grant for Hamilton, Adams and Grant Ave Paving. Funds will be encumbered to Arawak Paving Co., Inc. 7503 Weymouth Road Hammonton, NJ 08037.

CONTRACT CHANGE ORDER

CHANGE ORDER NO. 2-Final

DATE October 10, 2017

CONTRACT NO. 12

PROJECT DESCRIPTION Resurfacing of Hamilton, Adams & Grant

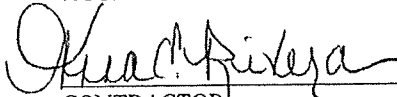
CONTRACT DATE January 18, 2017

CONTRACTOR Arawak Paving Company, Inc.

REASON FOR CHANGE ORDER: Adjusted Quantities

CON. ITEM NO.	QUANTITY	DESCRIPTION	UNIT PRICE	EXTENSION	
				Additions	Deletions
4	200 LF	Sawcutting	\$0.01		\$2.00
5	248 SY	Milling, 2" & Variable	\$3.20	\$793.60	
8	10 TON	Hot Mix Asphalt, 19M64 Base Course, Variable Thickness, If & Where Directed	\$65.00		\$650.00
9	82.57 TON	Hot Mix Asphalt, 12.5M64 Surface Course, 2" Thick	\$65.00	\$5,367.05	
10	20 TON	Hot Mix Asphalt, 12.5M64 Level Course	\$65.00		\$1,300.00
11	17 SY	Asphalt Driveway Reconstruction, If & Where Directed	\$40.00	\$680.00	
12	60 LF	Concrete Rocker Gutter, 3' Wide	\$60.00		\$3,600.00
13	2 SY	Concrete Driveway Apron, 6" Thick	\$120.00		\$240.00
15	4 UNIT	Reset Manhole Casting	\$0.01		\$0.04
16	15 UNIT	Reset Utility Valve Casting	\$0.01		\$0.15
17	2 UNIT	Type "A" Inlet with Bicycle Safe Grate	\$2,200.00	\$4,400.00	
19	27 LF	12" RCP Pipe, Class V	\$125.00	\$3,375.00	
20	2 UNIT	Stop bar, Thermoplastic	\$250.00	\$500.00	
21	100 SY	Sod	\$9.00		\$900.00
22	224 SF	Construction Signs	\$0.01		\$2.24
23	14 UNIT	Traffic Drums	\$0.01		\$0.14
24	70 UNIT	Traffic Cones	\$0.01		\$0.70
25	16 HOUR	Traffic Directors - Police	\$70.00		\$1,120.00
26	1.65350 LS	Fuel Price Adjustment	\$500.00	\$826.75	
27	2.39066 LS	Asphalt Price Adjustment	\$900.00	\$2,151.59	
Subtotal				\$18,093.99	\$7,815.27
Total				\$10,278.72	

ACCEPTED:

 10/17/2017

CONTRACTOR
Arawak Paving Co., Inc.
Anna E. Rivera, Contract Administrator

CONTRACT AMOUNT \$ 151,900.00

PREVIOUS CHANGE ORDERS \$ 12,465.75

APPROVAL RECOMMENDED:

THIS CHANGE ORDER No. 2 - Final \$ 10,278.72

POLISTINA & ASSOCIATES DATE

TOTAL CHANGE ORDERS
TO DATE \$ 22,744.47

APPROVED:

OWNER DATE

NOTE: All work under this Change Order to be done under applicable provisions of the contract. Change Order not valid unless properly authorized and approved.

RESOLUTION No. 172, 2017

A RESOLUTION AUTHORIZING THE ISSUANCE OF A BINGO LICENSE, #2018-01, TO
OUR LADY OF SORROWS CHURCH

WHEREAS, Our Lady of Sorrows Church has applied for a Bingo License, to conduct games January through December 2018; and

WHEREAS, Our Lady of Sorrows Church has fulfilled all of the requirements and met all qualifications for such a license, including but not limited to obtaining a Registration Identification Number, that number being 257-1-14250;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that a Bingo License be issued to Our Lady of Sorrows Church and that the Clerk be authorized to sign any documentation deemed necessary or useful.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 25th day of October, 2017.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 25th day of October, 2017.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

RESOLUTION No. 173, 2017

A RESOLUTION AUTHORIZING THE ISSUANCE OF A RAFFLE LICENSE, #2018-01,
TO OUR LADY OF SORROWS

WHEREAS, Our Lady of Sorrows has applied for a Raffle License, to conduct games from January 5, 2018 to December 14, 2018; and

WHEREAS, Our Lady of Sorrows has fulfilled all of the requirements and met all qualifications for such a license, including but not limited to obtaining a Registration Identification Number, that number being 257-1-14250;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that a Raffle License be issued to Our Lady of Sorrows and that the Clerk be authorized to sign any documentation deemed necessary or useful.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 25th day of October, 2017.

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LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

RESOLUTION No. 174, 2017

A RESOLUTION APPROVING TEMPORARY SIGNAGE FOR THE LINWOOD FARMERS MARKET

WHEREAS, the Linwood Farmers Market has requested permission for one temporary banner, measuring 43'x3', advertising the Farmers Market; and

WHEREAS, the temporary sign is requested to be installed over Shore Road in the City of Linwood; and

WHEREAS, temporary signage needs approval by City Council; and

WHEREAS, signage over Shore Road needs approval by Atlantic County Government; and

WHEREAS, the Common Council is desirous of approving said request contingent upon Atlantic County Government granting said request;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood, that permission for the placement of one temporary banner, measuring 43'x3'", advertising the Farmers Market is hereby granted to the Linwood Farmers Market based on the following conditions;

- 1.) Approval is received by Atlantic County Government.
- 2.) Sign shall not be internally illuminated or electrically activated.
- 3.) Sign shall not be in the State Right-of-way on Shore Road.
- 4.) Sign shall not block any site triangle for access and egress points of travel.

BE IT FURTHER RESOLVED, that the banner shall be permitted for a period beginning on October 16, 2017 and ending on November 10, 2017.

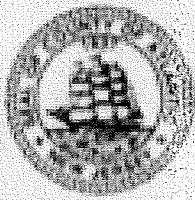
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LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____



Atlantic County
Department of Regional Planning
and Development

Dennis Levinson
County Executive

October 13, 2017

John Peterson
Department Head

Division of Planning
609-645-5998 FAX 609-645-5838
TDD: 346-5551

Division of Engineering
609-645-5998 FAX 609-645-5963

Office of GIS

Ms. Paige Vaccaro
C.R.O.P.S.
21 Ashbury Avenue
PO Box 256
Linwood, NJ 08221

RE: PERMIT FOR HANGING BANNER ACROSS A COUNTY ROAD

Dear Ms. Vaccaro:

We have received your completed application, indemnification agreement and certificate of insurance. Your application to install a banner across Shore Road (CR 585) to promote the farmers market is hereby approved. According to your application, the banner is to be displayed from Monday, October 16, 2017 to Friday, November 10, 2017.

The applying organization or municipality must comply with all conditions shown on the application as approved by the County Engineer. We further remind you that 2-way traffic must be maintained at all times during installation and removal of the banner(s). All traffic control devices shall conform to the standards of the US Department of Transportation, Federal Highway authority, **MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES**.

If you need further information, please call my office at 645-5898.

Very truly yours,

Mark Shourds
County Engineer

c: John Peterson, Dept. Head/Regional Planning & Development
Anthony Pagano, Asst. County Counsel
Suzanne Walter, Administrative Analyst

ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND
CITY OF LINWOOD

**INDEMNIFICATION, HOLD HARMLESS AND DEFEND LANGUAGE AND
CONTRACTOR'S LIABILITY INSURANCE LANGUAGE**

I. Indemnification

Contractor shall indemnify, save harmless and defend the City of Linwood, its elected and appointed officials, its employees, agents, volunteers and others working on behalf of the City of Linwood, from and against any and all claims, losses, costs, attorney's fees, damages, or injury including death and/or property loss, expense claims or demands arising out of or caused or alleged to have been caused in any manner by a defect in any equipment or materials supplied under this Contract or by the performance of any work under this Contract, including all suits or actions of every kind or description brought against the City of Linwood, either individually or jointly with Contractor for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by, or on account of, the performance of any work pursuant to or in connection with this Contract, or through any negligence or alleged negligence in safeguarding the work area, or through any act, omission or fault or alleged act, omission or fault or alleged act, omission or fault of the Contractor, its employees, Subcontractors or agents or others under the Contractor's Contract.

II. Insurance

Notwithstanding the indemnification and defense obligations of the Contractor, Contractor shall purchase and maintain such insurance described in the attached schedule and as is appropriate for the work being performed and furnished and as will provide protection from any and all covered claims which may arise out of or caused or alleged to have been caused in any manner from Contractor's performance and furnishing of the Work and Contractor's other obligations under the Contract Documents, whether it is to be performed or furnished by Contractor, by any Subcontractor, by anyone directly or indirectly employed by any of them to perform or furnish any of the Work, or by anyone for whose acts any of them may be liable.

Contractor shall be required to name the City of Linwood as an "Additional Insured" on a primary and non contributory basis, including completed operation status for the City of

ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND
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Schedule of Insurance (Sample)

Notwithstanding the indemnification and defense obligations of the Contractor, the "Contractor" shall provide at its own cost and expense proof of the following insurance to the City of Linwood:

A. Workers' Compensation

Employers Liability limits must be at least \$500,000 each accident, \$500,000 policy limit and \$500,000 each employee.

B. General Liability Including Products & Completed Operations

City of Linwood shall be named as "Additional Insured" on a primary and non contributory basis, including completed operation status for the City of Linwood. The policy aggregate limits must be on a per project basis. With a minimum combined single limit of liability per occurrence for bodily injury and property damage of *one million (\$1,000,000) dollars* with a minimum annual aggregate of *two million (\$2,000,000) dollars*.

C. Automobile Liability Insurance

With a minimum combined single limit of liability per accident of *one million (\$1,000,000) dollar* for bodily injury and property damage. This insurance must include coverage for owned, hired, and non-owned automobiles.

D. Errors and Omissions/Professional Liability

A minimum limit of liability of *one million (\$1,000,000) dollar* per incident and in the annual aggregate. (Only if required by the scope of the project)

E. Umbrella/Excess Liability

Minimum limits of \$1,000,000 each occurrence with \$1,000,000 aggregate. Higher limits could be required based on the scope of the project.

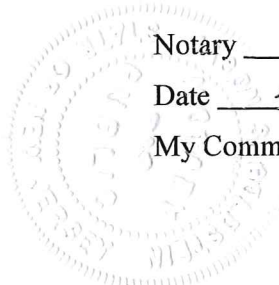
Failure by the Contractor to supply such written evidence of required insurance and to maintain same for the duration of this contract shall result in default under this contract. The insurance companies for the above coverages must be licensed by the State of New Jersey and acceptable to the City of Linwood. The "Contractor" shall take no action to cancel or materially change any of the insurance required under this Contract without the City of Linwood's prior approval. The maintenance of insurance under this section shall not relieve the "Contractor" of any liability greater than the limits or scope of the applicable insurance coverage.

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CITY OF LINWOOD

**INDEMNIFICATION, HOLD HARMLESS AND DEFEND LANGUAGE AND
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Linwood, on the Contractor's policy of commercial general liability insurance, and simultaneously with the delivery of the executed Contract Documents, Contractor shall provide the City of Linwood with a Certificate of Insurance indicating that the insurance coverage as described in the attached schedule, and as is appropriate for the work being performed and furnished, has been obtained and that the City of Linwood has been designated as an "Additional Insured" on a primary and non contributory basis, including completed operation status for the City of Linwood where required. On or before the renewal date of said policy, Contractor shall be required to provide the City of Linwood with a Certificate of Insurance indicating the continuation of insurance coverage and designating the City of Linwood as an "Additional Insured" on a primary and non contributory basis, including completed operation status for the City of Linwood. The Contractor shall notify the City of Linwood at least 30 days in advance for any cancellation, non-renewal or substantial change in the Contractor's insurance coverage. The schedule of insurance and the limits of liability for the insurance shall provide coverage for not less than the following amounts or greater where required by law:

Name Paige Vaccaro
Title President
Signature Paige Vaccaro
Address 21 Asbury Ave
City Linwood State NJ
Telephone 718 490-3462
Notary [Signature]
Date 10/19/17
My Commission Expires Aug 2, 2019



JASON S. GOLDSTEIN
NOTARY PUBLIC
OF NEW JERSEY
MY COMMISSION EXPIRES
AUG. 2, 2019



CROPS00-01

SAMG

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/19/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 8028637 Glenn Insurance, Inc. 500 East Absecon Blvd. PO Box 365 Absecon, NJ 08201-0365	CONTACT NAME: Samantha S. Guerro PHONE (A/C, No, Ext): (609) 857-6614 E-MAIL ADDRESS: sguerro@glenninsurance.com	FAX (A/C, No): (609) 857-6655	
	INSURER(S) AFFORDING COVERAGE INSURER A : Maxum Indemnity Company INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :		NAIC #
INSURED CROPS d/b/a Linwood Farmers Market 21 Asbury Avenue Linwood, NJ 08221			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

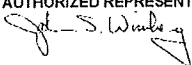
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:			BDB301558302	09/13/2017	09/13/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate Holder is recognized as an Additional Insured with regard to the banner that will be hung on Shore Road in Linwood, New Jersey.

CERTIFICATE HOLDER

CANCELLATION

City of Linwood 400 Poplar Avenue Linwood, NJ 08221	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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